

PERS 74-456

10 OCT 1979

MEMORANDUM FOR: Director of Personnel

FROM: Maurice Lipton
Comptroller

SUBJECT: FY 1980 Manpower Ceilings (U)

1. The following full-time permanent position ceilings have been approved by the Director for FY 1980:

Office of the Director and
Independent Offices

Administration Directorate

National Foreign Assessment Center

Operations Directorate

Science and Technology Directorate

Agency Total



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The above figures do not reflect final action by the Congress on the Agency's 1980 Program. Also, there are several pending ceiling changes (i.e., transfer of positions between directorates) which are being deferred pending formal notification of Congressional action on our budget. You will be advised of changes in the above figures when Congressional action has been completed. (S)

2. The individual component ceilings as of 1 October 1979, as reflected for FY 1980 in the FY 1981 Budget submitted to the Office of Management and Budget on 14 September 1979, are shown on the attachment. (U)

3. We had expected that the Agency's use of temporary and part-time personnel might be somewhat restricted in FY 1980 due to an OMB imposed ceiling on work-years for such personnel. However, this does not now appear to be a problem. In the aggregate, our budget for FY 1980 provides for a modest increase (over actual FY 1979) in work-years for employees in this category which is well within the OMB

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ceiling. Using data provided by the Office of Finance from payroll information, this office will monitor on a continuing basis through our Comptroller Meetings the Agency's use of temporary and part-time employees and will advise you if it becomes necessary to curtail the employment of such personnel. (C)

4. In anticipation of the October 1979 implementation of the Senior Intelligence Service, no supergrade positions were reflected for FY 1980 in the FY 1981 Budget recently submitted to OMB. As a result, the Agency average grade for FY 1980--exclusive of all supergrade positions--is GS-10.51. You should ensure that changes resulting from reclassification actions, the establishment of new positions, or the reduction of positions to conform to the Agency's FY 1980 ceiling do not cause this average grade to be exceeded without the approval of the Director. (S)



Maurice Lipton

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Attachment:
As Stated

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